

## Room 13 Studios Caol - Internship Opportunity

Room 13 Studios Caol are offering an enthusiastic and motivated person an internship in the Room 13 studio and office for 16 weeks from 3<sup>rd</sup> September to 21<sup>st</sup> December 2018. Rate: £8 per hour (Pro-rata Holiday Entitlement TBC.)

This is an entry-level role which would suit someone who is looking for experience in arts practice and arts administration, who is interested in the arts, education, community, administration, enterprise and business, and who is enthusiastic about creativity and is keen to learn new skills.

The internship will involve:

- assisting the Room 13 team with the delivery of our creative programme
- organisational tasks in both office and studio
- working on a project designed around the successful candidate's own skills and objectives.

The successful candidate will spend 17 hours per week working in the studio and office, reporting to, and working alongside, Artist-in-Residence Richard Bracken and Administrator Fiona Macdonald. Ideally you will be a confident computer-user with some familiarity with MS Word and Excel, be competent at using the internet for research and be familiar with email and social media. An interest in photography would be an advantage.

Activity in Room 13 Studios Caol involves things like:

Working with artists of all ages, fundraising, composing social media updates, making and updating spreadsheets, organising events, designing T-shirts, hosting visitors from around the world, learning new skills, having meetings, recycling & re-using, inventing exciting project ideas, reminding people to tidy up, taking photographs, film-making and occasionally...cleaning the sink.

If this is right up your street please **email** us your **CV**, with a **covering letter** (max. 400 words) to **info@room13international** (with **Intern Application** in the subject heading) telling us:

- Why you would like this opportunity
- What skills you have
- What relevant experience or interests you have
- How you think you would benefit from the internship

**Deadline: Friday 17th August 17.00 hours**

Room 13 Caol Studios team are all cleared to work with children and vulnerable adults via the Protection of Vulnerable Groups Scheme administered by Disclosure Scotland; we will organise the successful candidate's application to the scheme, they will also need to be cleared by Disclosure Scotland.

This internship opportunity is part of Room 13 International's **Generation Creative** project, funded by Big Lottery Young Start, and is intended to meet our project aims of helping children and young people have more confidence and skills and assisting young people be better prepared for getting a job or starting a business.

## About Room 13:

Room 13 International is based in Caol Community Centre in Lochaber where it takes responsibility for services provided by the Room 13 Studios in Caol (including the delivery of projects in the area) and from where it aspires to oversee and assist development of the Room 13 network worldwide.

The first Room 13 studio was set up in 1994 as an art studio run by a group of children in Caol Primary School, near Fort William. Following their initiative, Room 13 studios now operate internationally in school and community settings in more than 15 countries, promoting visual literacy, creativity and enterprise among young people.

In Room 13 arts and enterprise go hand-in-hand; each studio has a management team which is responsible for meeting its running costs, and each offers a space where the work of young artists can be facilitated alongside a professional adult artist-in-residence, and where participants of all ages are encouraged to be creative and to think for themselves. The concept remains rooted in Lochaber and continues to attract interest from all over the world.

2017 was the first year of our two-year project *Generation Creative* funded by Big Lottery Young Start. The project's aims are to extend access to Room 13 for children and young people beyond Caol itself, across wider Lochaber. It has been designed to meet two Young Start outcomes:

- *Confident - children and young people have more confidence and skills;*
- *Enterprising - young people are better prepared for getting a job or starting a business.*

The project is delivered via a creative programme comprising weekly term-time sessions for artists of all ages and abilities, regular events (some with pizza), and opportunities for the community to get involved and see what we are doing.

Room 13 International is a Scottish Charitable Incorporated Organisation (Scottish Charity No. SC040509)

Room 13 International

First Floor, Caol Community Centre

Glenkingie Street

Caol, Fort William

Scotland, PH33 7DS

T: 01397709644 | E: [info@room13international.org](mailto:info@room13international.org) | [www.room13international.org](http://www.room13international.org)

<https://www.facebook.com/Room13Caol/>

<https://www.facebook.com/room13international>

